

**BOROUGH OF MENDHAM
MEETING OF THE MAYOR AND COUNCIL**

**October 26, 2020
MINUTES**

CALL TO ORDER

Mayor Christine Serrano-Glassner called the October 26, 2020 Regular Meeting of the Mayor and Council to order at 8:00 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

MOMENT OF SILENCE AND FLAG SALUTE

Mayor Serrano-Glassner led a moment of silence and proceeded with the Pledge of Allegiance.

MAYOR'S OPENING STATEMENT

Mayor Serrano-Glassner read the following statement:

Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and the Star Ledger, posted in the Phoenix House, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act.

ROLL CALL

The following officials were present:

Mayor Christine Serrano-Glassner
Council Member John Andrews
Council President Brad Badal
Council Member James Kelly
Council Member Brennan Reilly [via Zoom conferencing]

Council Member Steven Andrew was absent.
Council Member Mary Sue Martin was absent.

Also present were:

Joyce Bushman, Borough Administrator
Fred Semrau, Esq., Borough Attorney [via Zoom conferencing]
Robin R. Kline, Borough Clerk

CONSENT AGENDA ITEMS

Items on the Consent Agenda are considered routine and will be acted upon by the Borough Council by a single vote unless a member of the Governing Body requests that an item be removed and considered separately.

- 1. Approval of Minutes:** October 14, 2020 Regular Meeting

There was no Council discussion.

Motion to Approve: Council Member Kelly
Second: Council Member Andrews
Ayes: Andrews, Badal, Kelly, Reilly
Nays: None

ORDINANCES FOR INTRODUCTION

None.

ORDINANCE FOR PUBLIC HEARING/ADOPTION

#11-2020 ORDINANCE OF THE BOROUGH OF MENDHAM, IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, PROHIBITING THE DISCHARGE OF WATER INTO PUBLIC SIDEWALKS AND STREETS

A legal notice was published indicating that Ordinance #11-2020 was introduced and passed on first reading at the October 14, 2020 meeting and further indicated that the second reading and public hearing would be held on October 26, 2020 at 8:00 p.m. for consideration of final adoption. Copies of this Ordinance were made available to the general public and posted in accordance with the law.

Mayor Serrano-Glassner opened the public hearing and invited any interested person the opportunity to be heard on this Ordinance.

Seeing and hearing no one wishing to be heard on the Ordinance, Mayor Serrano-Glassner closed the public hearing.

Mayor Serrano-Glassner reported the Ordinance will apply to new projects going forward from the date of the Ordinance is adopted.

There was no Council discussion.

Motion to Approve: Council Member Kelly
Second: Council Member Andrews
Ayes: Andrews, Badal, Kelly, Reilly
Nays: None

#12-2020 ORDINANCE OF THE BOROUGH OF MENDHAM, IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, AMENDING CERTAIN PROVISIONS OF CHAPTER 151, PEDDLING AND SOLICITING, OF THE BOROUGH CODE

A legal notice was published indicating that Ordinance #11-2020 was introduced and passed on first reading at the October 14, 2020 meeting and further indicated that the second reading and public hearing would be held on October 26, 2020 at 8:00 p.m. for consideration of final adoption. Copies of this Ordinance were made available to the general public and posted in accordance with the law.

Mayor Serrano-Glassner opened the public hearing and invited any interested person the opportunity to be heard on this Ordinance.

Seeing and hearing no one wishing to be heard on the Ordinance, Mayor Serrano-Glassner closed the public hearing.

There was no Council discussion.

Motion to Approve: Council Member Kelly
Second: Council Member Andrews
Ayes: Andrews, Badal, Kelly, Reilly
Nays: None

RESOLUTIONS

#157-2020 RESOLUTION APPROVING THE CORRECTIVE ACTION PLAN FOR THE ANNUAL AUDIT REPORT FOR THE YEAR ENDING 2019

There was no Council discussion.

Motion to Approve: Council Member Kelly
Second: Council Member Andrews
Ayes: Andrews, Badal, Kelly, Reilly
Nays: None

#158-2020 RESOLUTION AUTHORIZING SUBMISSION OF A STRATEGIC PLAN FOR THE MENDHAM MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR 2020-2025

There was no Council discussion.

Motion to Approve: Council Member Kelly
Second: Council Member Andrews
Ayes: Andrews, Badal, Kelly, Reilly
Nays: None

#159-2020 RESOLUTION ESTABLISHING REMOTE MEETING PROCEDURES APPLICABLE DURING A DECLARED STATE OF EMERGENCY

There was no Council discussion.

Motion to Approve: Council Member Kelly
Second: Council Member Andrews
Ayes: Andrews, Badal, Kelly, Reilly
Nays: None

#160-2020 RESOLUTION AMENDING THE POLICIES OF THE BOROUGH TO INCLUDE AN UPDATED SOCIAL MEDIA POLICY FOR ALL BOROUGH EMPLOYEES AND OFFICIALS

There was no Council discussion.

Motion to Approve: Council Member Kelly
Second: Council Member Andrews
Ayes: Andrews, Badal, Kelly, Reilly
Nays: None

ADMINISTRATOR'S REPORT

Ms. Bushman distributed a copy of her Administrator's Report dated October 26, 2020.

Mayor Serrano-Glassner inquired about the status of the revised bid for bulk item pick up and recyclable material collection. Ms. Bushman informed everyone that the new bid opening is scheduled for December 28th. In the event the current vendor does not agree to extend the contract period until February 1st, the date the new contract would commence, she mentioned that Borough residents may incur a disruption in collection services for bulk pick up items and recycling during the month of January.

Mr. Semrau advised the Mayor and Council that a Special Council meeting may be needed to ensure the introduction, public hearing and adoption of a required ordinance.

COUNCIL COMMITTEE REPORTS

Finance [Standing Committee of the Council]

Council President Badal reported that department heads are preparing capital and operating budget requests for the 2021 calendar year.

Board of Health

Council Member Andrew was absent.

Recreation and Parks [Standing Committee of the Council]

Council Member Andrew was absent.

Board of Education

Council Member Andrew was absent.

Public Safety [Standing Committee of the Council]

Council Member Andrews reported that the new patrol car has arrived and is being fitted up. He further reported that the committee will be reviewing police, fire and emergency squad budget requests for CY2021.

Council Member Andrews reminded residents to lock their vehicles and mentioned of reports of unlocked vehicles in neighboring towns being broken into. The Administrator was asked to post a notice on the website reminding residents to lock their vehicles.

Council Member Andrews also reported that the first set of Hometown Hero banners will arrive November 1st and will honor WWII veterans Pete Cillo and William Kelly, as well as veterans Al Bocchino, Lou Serrano, Sal Grieco, Robert Collins. He further mentioned that the Hometown Hero banners are purchased solely by donations received through the program.

Personnel [Standing Committee of the Council]

Council Member Martin was absent.

Public Works and Utilities [Standing Committee of the Council]

Council Member Kelly reported that DPW crews continue performing fall season tasks and are readying trucks and equipment for snow plowing operations.

Land Use [Standing Committee of the Council] and ECOSST Committee

Council Member Reilly reported ECOSST will be preparing an educational program for residents on the use and allowed hours of operation under the Borough's noise ordinance when using leaf blowers and lawn mowers.

Mayor Serrano-Glassner voiced her appreciation on ECOSST's educational program initiatives and suggested an educational program for residential composting should be considered.

Lastly, Council Member Reilly suggested that the annual Spring Shred Day event in March could be planned as a fundraiser for the Hometown Heroes Banner Program.

ATTORNEY'S ITEMS

Mr. Semrau advised that the Municipal Excess Liability Joint Insurance Fund (MEL) will be sponsoring a 45-minute video webinar on best practices. Elected officials attending the seminar earn a \$250 credit towards the town's MEL premium. Mr. Semrau will provide the Administrator and Borough Clerk with information and details to pass along to the governing body.

MAYOR'S ITEMS

Mayor Serrano-Glassner reported that residents and trick 'o treaters should follow the Governor's executive order guidelines with respect to allowed Halloween activities and further recommended that that residents also use their best "common-health-sense" when enjoying Halloween activities and events.

PUBLIC COMMENT – AUDIENCE PARTICIPATION

Mayor Christine Serrano-Glassner opened the public comment portion of the meeting.

Seeing and hearing no one wishing to speak, Mayor Serrano-Glassner closed the public comment portion of the meeting.

APPROVAL OF VOUCHERS

Bills List dated October 26, 2020.

Resolution #059-2020, passed at the March 18, 2020 Special Meeting, provided the Borough Administrator authorization to approve vouchers subject to the availability of funds.

ADJOURNMENT

Having no further business to conduct, Mayor Christine Serrano-Glassner asked for a motion to adjourn. Council Member Kelly made a motion to adjourn, seconded by Council Member Andrews. Upon a voice vote, the motion was passed unanimously.

Meeting adjourned at 8:30 p.m.

The next regular meeting of the Mendham Borough Mayor and Council will be held on November 12, 2020, 8:00PM, the Garabrant Center, 4 Wilson Street, Mendham.

Respectfully Submitted:

Robin R. Kline

Robin R. Kline, MAS, RMC, CMR
Borough Clerk
BOROUGH OF MENDHAM